

As of February 23, 2023. Subject to change.

Cast members and their parent/guardians are expected to read all information about the production, stay fully informed throughout rehearsals and performances, respect this opportunity, and conduct themselves professionally during this fun and rewarding process.

COMMUNICATION

- **Nearly all communication regarding *Peter Pan* will be done via email and posted online. Bookmark this link!** <https://www.milwaukeeballet.org/school-academy/student-cast-information/>
- The cast contact list will be distributed so you can communicate with your student's alternate cast member in case of an emergency.

IMPORTANT PHONE NUMBERS AND WHEN TO CALL

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|--------------------|--------------|---------------------------------------------|
| Baumgartner Center | 414-902-2100 | Monday-Friday and during weekend rehearsals |
| Staff Cell Phone | 414-334-1114 | For use when students are at the Marcus PAC |

VENUES

Baumgartner Center for Dance

128 N Jackson St, Milwaukee, WI 53202

- Location of auditions, costume fittings, studio rehearsals
- Parking lot available weekdays after 5:30pm; Saturdays during classes. Free street parking available.
- Loading zone for quick drop off and pickup. No parking here. Do not leave your car unattended.

Marcus Performing Arts Center, Stage Door

Located under the skywalk between the parking structure and theatre.

127 E. State Street, Milwaukee, WI 53202

- Marcus PAC only accepts credit card payments or HONKMobile passes when entering the garage.
- Cast member and volunteer entrance and exit for stage rehearsals and performances.
- Metered street parking or parking structure available
- Large loading zone for drop offs and pickups, but please remain attentive and do not leave your car unattended.
- Audience members enter the lobby at 929 N. Water Street

HEALTH & SAFETY

As we continue to navigate the COVID-19 pandemic, there are specific health and safety protocols that must be adhered to per Marcus Performing Arts Center and our dancers' union, the American Guild for Musical Artists (AGMA). Masking and testing may change based on current conditions in our community, and we ask for your patience and cooperation in following these protocols.

- All students cast in *Peter Pan* are required to mask during all rehearsals with Milwaukee Ballet Company members, held at both the Baumgartner Center for Dance studios and at the Marcus Performing Arts Center. Such rehearsals will be specially labeled "with Company" in advance on rehearsal calendars and/or email announcements. Students are also required to mask inside the Marcus PAC before and after their performances onstage.
- All student cast members will participate in bi-weekly, at-home COVID-19 rapid antigen testing beginning in May. If a student is deemed close contact with a COVID-19-positive individual, additional testing may be

issued before they are allowed to unmask and continue performing. Student cast members will provide their own COVID-19 rapid tests.

- Student cast members are not required to submit proof of any vaccination status at this time.
- COVID-19 masking and testing requirements are subject to change and are applicable to any and all students cast in *Peter Pan*.
- Any testing required by Milwaukee Ballet of student cast members is the responsibility of the student cast member and their family.

TICKET INFORMATION

- 25% discount for regular tickets for all shows. **MBSA parent/guardian Promo Code is MBSA2223.**
- Ticket exchanges cost \$1/seat except for families with students in *Peter Pan* Student Cast (when ticket exchanges for cast reasons are complimentary).
- Share a 15% discount code to share with your **Friends & Family. This Promo Code is FFMBSA.**
- A 50% off Day-Of-Show Discount to use at Marcus Performing Arts Center. Details on how to redeem this discount are forthcoming.
- Please note Milwaukee Ballet Box Office normally charges a \$4/ticket transaction fee. For MBSA parents, Milwaukee Ballet Box Office will waive all handling fees. If you buy tickets through Marcus PAC Box Office, the ticket transaction fee is \$4.50/ticket. Tickets are also available online through Ticketmaster (via www.milwaukeeballet.org) and these transaction fees are per ticket and vary based on your seating section.
- **Students in the show do not need a ticket, unless they will be joining a parent/guardian to watch Act II & III from the audience.** All students must be picked up from the Stage Door check-out area during the first intermission.
- Student matinee tickets are only available to official school groups by contacting Samantha Martinson at smartinson@milwaukeeballet.org or 414-902-2120. Tickets to school matinees are not available to the general public or families of cast members.

VOLUNTEERS

- Volunteers are critical to the success of the show and provide an exciting insider's look at the production.
- Volunteers may be subject to comply with backstage health and safety policies.
- New volunteers must apply and a background check will be conducted.
- Only Backstage Supervisors who are volunteering for the specific performance/rehearsal are allowed in the backstage area.
- Volunteers are eligible to use a discounted parking voucher when they are on duty.

STUDIO REHEARSALS

- **All rehearsals are required, unless you reported a prior commitment at auditions.**
- **In case of an emergent absence, please email and notify your repetiteur (rehearsal director) as soon as possible. Contact details for each repetiteur are listed at the end of this packet.**
- **The rehearsal calendar is subject to change.**
- Be ready to dance, not arriving to the building, at the beginning of each scheduled rehearsal.
- Dress in regular ballet class attire.
- Artistic Staff has the right to replace any cast member due to missed or late arrival to rehearsals.
- When students rehearse with the Company, some last-minute schedule changes may be unavoidable and will be communicated as soon as possible.

- **For all studio rehearsals labeled “with Company,” all student cast members, regardless of role, are required to mask for the entirety of that rehearsal.**
- Ballet classes missed for rehearsals do not count toward overall attendance records.
- Submit the letter received in the email with your acceptance packet to your student’s academic school, if needed, to support absences from school for rehearsals or performances.

THEATRE REHEARSALS (At the Marcus Performing Arts Center)

- Always come dressed in regular ballet class attire with warm-up clothes to wear over dance attire.
- Always wear hair and make-up as you have been instructed to do so for the performances for these rehearsals.
- **For all theater rehearsals, all student cast members, regardless of role, are required to mask while inside theater spaces, including hallways, stairwells, dressing rooms, backstage, and onstage.**
- Arrive 30-minutes prior to the start of rehearsals at the Marcus PAC, unless the calendar lists otherwise.

PERFORMANCES

- Always have your regular ballet class attire with you at the theatre. Some preparations will take place out of costume, so students need ballet attire to wear.
- See below for details about costumes and make-up. Hair and make-up must be complete before arriving to the theatre.
- **For all theater performances, all student cast members, regardless of role, are required to mask while inside theater spaces, including hallways, stairwells, dressing rooms, and backstage.**
- You must adhere to your committed performance dates and times and are “on call” for alternate performances.
- “On call” cast members must always be available by phone in case of an emergency for all alternate performances. Cast A & B are alternates for each other.
- Keep your performance supplies with you if you are away from home during an alternate performance.
- Alternate assignments and understudies are for emergency use only – not for convenience. Do not call your alternate unless you have a critical situation that prevents your student from dancing.
- **If non-illness emergency circumstances arise** that warrant your student’s absence from a scheduled performance, first contact your alternate and then call 414-334-1114 to inform a staff member.
- **In the event that your student has a positive COVID-19 test result, COVID-19 symptoms, or close contact with a positive case, please immediately call 414-334-1114 (available 24/7) to report this.**

ARRIVAL AND DEPARTURE FOR PERFORMANCES

- Performance start times are listed on the calendar and must be used to calculate arrival and departure times.
- **Students arrive 1-hour before the start of the performance.**
- If a cast member is more than 10 minutes late and has not called 414-334-1114 to report lateness to a member of the staff, an alternate will be called and the scheduled cast member will not dance at that performance, even if they arrive late.
- **All students dance only in Act I and will be dismissed at the first intermission, which is 40 minutes after the show begins. Students may join their families in the audience (with pre-purchased ticket) or must be picked-up at the stage door 40 minutes after the show begins. Please pick your student up promptly.**

COSTUME FITTINGS

- You will be emailed to schedule a 15-minute costume fitting with the Wardrobe Department at the Baumgartner Center for Dance.
- Wear regular ballet class attire to fittings.**
- Students will be accompanied to their fitting by MBSA Staff. Parents/guardians should remain in the lobby, outside, or in their vehicles.

COSTUMES

- Arrive to the theater with hair and make-up done.
- Always have or wear your regular ballet class attire for both rehearsals and performances.
- Wear a button down or zip shirt to prevent messing up hair and make-up when changing into costumes.
- Bring extra supplies (hair spray, bobby pins, hair net, eye shadow, blush, lipstick, etc.)
- Use hair gel, hair spray or spritzer to slick hair back smoothly, if required.
- No nail polish, earrings, necklaces, bracelets, watches or rings may to be worn on stage.
- No underwear under costumes or leotard and tights, except boys as listed below.
- All students must wear clear drying, deodorant/anti-perspirant with costumes.
- All costume pieces will be provided except those listed in the last column below.
- Girls dancing as boys must provide their own wig cap. These are inexpensive and available online or at beauty supply stores.
- Costumes must only be worn/used as intended. No rolling on the ground or running in costumes.
- Any costume issues should be reported to the wardrobe staff directly and immediately.
- Finally, while this may be a sensitive issue, please know that even when girls are on their menstrual cycle, they must still adhere to costume requirements. There are many articles online with creative solutions to this often self-conscious issue that all young female dancers face. Please help your daughter work through this important need. Thank you!

| ROLE | HAIR REQUIREMENTS | MAKE-UP REQUIREMENTS | ITEMS PROVIDED BY THE STUDENT |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| GIRLS DANCING AS GIRLS | Girls – Hair half-up/half-down with hair band to match hair color. No bangs. | Girls wear mauve or soft brown eye shadow and a light application of dark brown eyeliner and one coat of mascara. Medium pink lipstick (a shade that brightens the natural lip color, not one that changes your lip color) and rouge (soft and blended) should be worn. lipstick. | Pink tights, flesh tone leotard with fabric straps. |
| GIRLS DANCING AS BOYS | Boys (Girls) - Hair divided into sections with many small pin curls or French braids to lie <u>very flat</u> against the head; own wig cap required. | A very light application of brown eyeliner, one light coat of mascara, brownish blush and neutral lipstick. | Pink tights. Bra as needed but tights only, no leotards, under costume pants. |
| BOYS DANCING AS BOYS | Natural hair style. | A very light application of brown eyeliner, one light coat of mascara, brownish blush and neutral lipstick. | Dance belt, white t-shirt |

FOOD

- Eat a light balanced meal up until two hours prior to a performance.
- No eating or drinking is allowed in the dressing rooms.
- No eating or drinking is allowed while wearing costumes.
- The vending machines will be off limits to student cast members.

Please do not hesitate to ask if you have any questions.

We are looking forward to a great production!